

# SkillScanExpress™

Report for:  
Sample Client Report,  
**SkillScan Manager**  
6/22/2024



Your Skill Summary



Your Skill Set Profile



Your High Potential Skills



Your Top Career Matches



Your Next Steps and  
Resources



Download Your Report

 2024

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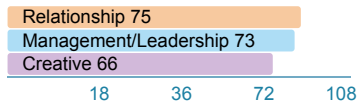


## Your Skill Summary

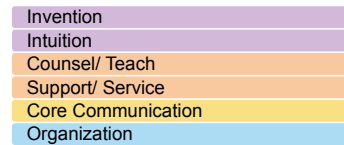
Here is an overview of your top Skill Categories, Skill Sets, and Skills. Knowledge of your greatest strengths will aid you in planning, changing and advancing your career; as well as with exploring post-retirement options.

Select a term to view a definition.

### Your Top Skill Categories



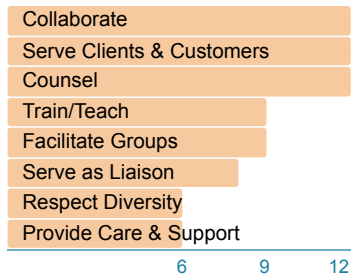
### Your Top Skill Sets



## Skill Category Details



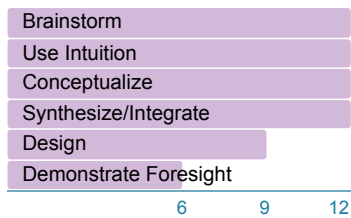
### Relationship



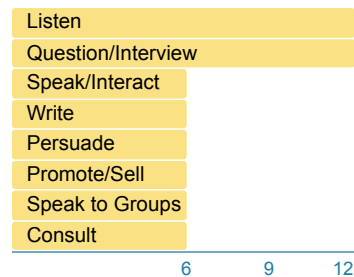
### Management/Leadership



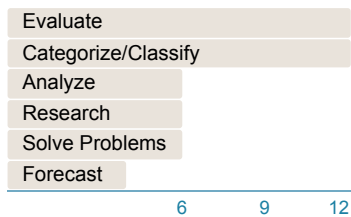
### Creative



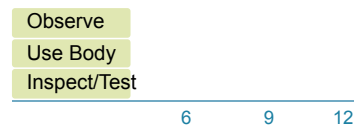
### Communication



### Analytical



### Physical/Technical



Score Key	12 = High Proficiency	9 = High Proficiency	8 = Moderate Proficiency	6 = Moderate Proficiency	4 = Moderate Proficiency
	High Enjoyment	Moderate Enjoyment	High Enjoyment	Moderate Enjoyment	Low Enjoyment



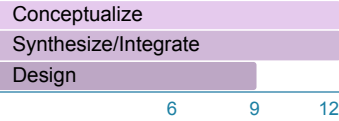
# Your Skill Set Profile

Here is a profile of the 6 Skill Sets you enjoy using the most. Skill Sets are groupings of skills that are frequently used in performing common work functions and indicate specialized strengths you possess. Use your Skill Sets to identify career and work options that capitalize on your strengths, and to write accomplishment statements for resumes and interviewing

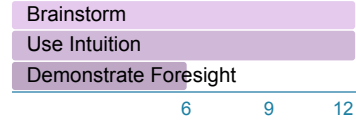
Select a Skill Category, Skill Set, or Skill to view a definition.



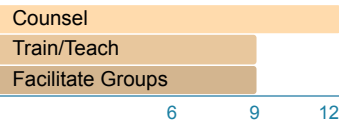
## Invention



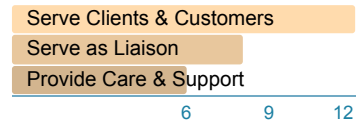
## Intuition



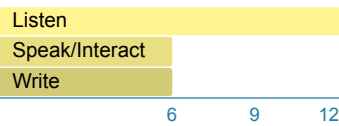
## Counsel/ Teach



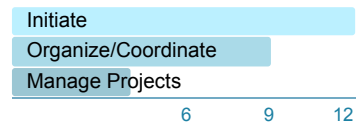
## Support/ Service



## Core Communication



## Organization





## Your High Potential Skills

Here are the Skills that you ranked as Highest Enjoyment but only Moderate Proficiency. Look for opportunities to develop these skills to increase your job satisfaction and marketability.

Select a Skill to see recommended development activities.



Serve as Liaison



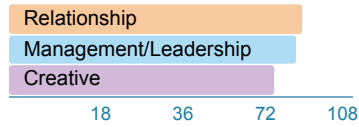
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## Your Top Career Matches

Here is a list of career and educational options that use your combination of skill categories in a dominant way. The careers listed in this section are organized alphabetically by possible areas of interest and industries. You may learn more about these options and others by clicking on the option's title, which will take you to the O\*Net.org - <http://www.onetonline.org/> - U.S. Department of Labor database.

### Your Top Skill Categories



## Architecture, Construction & Real Estate

### Career Options

Architects  
 Construction Management  
 Historical Restoration & Preservation  
 Interior Designers  
 Landscape Architects & Designers

### Educational Options

Architecture  
 Construction Management  
 Interior Architecture  
 Landscape Architecture  
 Real Estate

## Arts & Entertainment

### Career Options

Art Direction  
 Audio & Visual Technicians  
 Copywriting  
 Culinary Arts  
 Producers & Directors  
 Technical Directors

### Educational Options

Arts & Entertainment Management  
 Culinary Arts  
 Design & Visual Communications  
 English  
 Film Production  
 Journalism  
 Theatre Arts

## Business Management

### Career Options

### Educational Options

Administrative & Office Support	Actuarial Science
Consulting; Management, Litigation, etc.	Business Administration
Customer Service	Communications
Editors & Writers	Economics
Food & Lodging Management	English
Human Resources	Finance
Industrial & Organizational Psychologists	Hospitality Management
Information Technology	Hotel & Restaurant Management
Meeting, Convention & Event Planning	Human Resources Management
Operations Management	Information Technology
Product Development & Management	Operations Management
Purchasing & Inventory Management	Organizational Behavior & Development
Real Estate	Retail Management
Research & Development	Sustainability Studies
Retail Management & Merchandising	Web & Multimedia Design
Sustainability Specialists	
Training & Development	
Transportation Attendants	
Web Design & Development	

## Education, Training & Library

### Career Options

### Educational Options

Adult Education	Administration & Supervision
Development & Fundraising	Counseling & Guidance
Distance Learning	Education
Educational Administration	Educational Administration & Leadership
Guidance Counseling	Educational Technology
Instructional Coordination	Library Science
Instructional Design	Recreation Management
Librarians	Special Education
Program Development & Management	Speech & Communications
Recreation Management	
Special Education	
Speech & Language Clinicians	
Teaching	

## Financial Management

### Career Options

### Educational Options

Accounting	Accounting
Commercial Banking	Business Administration
Corporate Finance	Economics
Financial Advisory; Investment Banking, Securities, etc.	
Investment Management	

## Government, Law & Public Safety

### Career Options

Administration & Management  
 Community & Economic Development  
 Compliance Managers  
 Correctional Officers  
 Courts & Judicial Administration  
 Early Childhood Education  
 Equal Opportunity Officers  
 Government & Community Relations  
 Immigration & Customs Agents  
 Lawyers, Paralegals & Legal Assistants  
 Legislators  
 Occupational Health & Safety  
 Parks & Recreation Management  
 Probation & Corrections  
 Protective Services  
 Public Administration  
 Social Services Management  
 Vocational Rehabilitation

### Educational Options

Business Administration  
 Computer Systems & Security  
 Criminal Justice  
 History  
 Political Science & Government  
 Pre-Law/Legal Studies  
 Public Administration  
 Recreation Management  
 Sociology  
 Urban Studies  
 Vocational Rehabilitation

## Health & Science

### Career Options

Athletic Trainers  
 Dental & Medical Assisting  
 Genetic Counseling  
 Health Education  
 Medical & Health Services Management  
 Medical Records & Health Information  
 Nursing  
 Patient & Member Services  
 Psychiatric Technicians  
 Radiologic Specialists  
 Rehabilitation Services  
 Sports Medicine  
 Therapeutic Services; Physical, Occupational, etc.  
 Volunteer Management

### Educational Options

Allied Health Services;  
 Medical/Dental Assisting  
 Genetics  
 Health Sciences  
 Nursing  
 Occupational Therapy  
 Physical Therapy  
 Public Administration  
 Radiologic Technology/Medical Imaging  
 Sports Medicine  
 Vocational Rehabilitation

## Human Services

### Career Options

Career & Personal Counseling  
Childcare Services  
Clergy & Ministerial Services  
Clinical Psychologists  
Marriage & Family Therapists  
Program Coordination & Management  
Rehabilitation Counselors  
Social Workers  
Volunteer Management

### Educational Options

Childcare & Human Development  
Counseling & Guidance  
Human Services  
Multicultural Studies  
Psychology  
Social Science  
Social Work  
Theology & Religious Studies  
Vocational Rehabilitation

## Sales & Marketing Management

### Career Options

Advertising, Marketing & Promotions  
Customer Service & Sales Support  
Market Research  
Public Relations  
Sales & Account Management

### Educational Options

Advertising  
Business Administration  
Marketing Management  
Public Relations

## Technology & Engineering

### Career Options

Commercial & Industrial Design  
Educational Technology  
Engineering Professionals & Technicians  
Information Systems Security  
Research & Development  
Web Design & Development

### Educational Options

Computer Programming  
Computer Science  
Educational Technology  
Industrial Technology  
Web Development





## Your Next Steps and Resources

Choose your Next Steps according to where you are in the career development process.

To view your Next Steps, click on the career stage that best represents you.

Career Launcher  
FOCUS

For individuals planning their first career.

Career Changer  
RETOOL

For individuals with 2+ years of experience who are considering a career change.

Career Advancer  
REFINE

For employees or individuals considering ways to progress in their organization or field.

Pre-Retiree  
EXPLORE

For employees and individuals considering the role of work in retirement.



2024

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